

VEHICLE/VESSEL APPLICATION FOR REFUND

In accordance with Washington state law, Revised Code of Washington (RCW) 46.68.010 for vehicles and RCW 88.02.055 for vessels, a refund of license fees can be issued if the fees were paid in error and one or more of the following circumstances are met:

The vehicle or vessel was sold or traded BEFORE the new registration period begins.

Required documentation:

- Completed application for refund.
- The unused, never affixed license tab(s) or decal,
- The original Washington state registration, and
- Documentation showing proof of sale (report of sale, bill of sale or invoice showing trade-in, etc).

NOTE: The above referenced documentation must be received by the Department of Licensing BEFORE the new registration period begins.

The vehicle or vessel license was purchased after the owner sold or traded the vehicle or vessel.

Required documentation:

- Completed application for refund.
- The unused, never affixed license tab(s) or decal,
- The original Washington state registration, and
- Documentation showing proof of sale (report of sale, bill of sale or invoice showing trade-in, etc).

The vehicle or vessel was destroyed/totaled BEFORE the new registration period begins.

Required documentation:

- Completed application for refund
- Documentation showing proof of vehicle destruction or total loss (insurance report, wrecker bill of sale, certificate of ownership (title) with “destroyed” written across the face of the document and the location of the vehicle— owner retained, insurance retained, wrecking yard and the date of destruction)

The vehicle or vessel has permanently been removed from Washington State BEFORE the beginning date of new registration period.

Required documentation:

- Completed application for refund
- Photocopy of the Washington state registration
- Proof the vehicle was permanently removed from Washington State (application for title or registration in another state, report of sale, bill of sale or dealer invoice showing trade-in, etc).

The vehicle or vessel is currently licensed in Washington and is subsequently licensed in another jurisdiction. You are entitled to the “full months” of Washington state fees, from the issuance date in the other jurisdiction until the expiration of the current Washington license.

Required documentation:

- Completed application for refund or letter with return address and contact number
- Photocopy of the Washington state registration
- Photocopy of the current out-of-state/ jurisdiction registration

The vehicle or vessel was licensed twice for the same renewal period.

Required documentation:

- Completed application for refund
- One of the unused, never affixed license tab(s) or decal(s),
- One of the original Washington state registration documents, and
- A photocopy of the second current Washington state registration presently carried on the vehicle or vessel
- If tab(s) or decal(s) were put on the vehicle/vessel, submit a notarized/certified Affidavit of Loss form.

You are “Non-Resident Military – RTA/Sound Transit and/or Seattle Monorail excise tax exempt”.

Required documentation:

- Completed application for refund
- Completed and notarized/certified “Non-Resident Military” form (TD-420-044) verifying exemption
- Photocopy of the Washington state registration

You are exempt from RTA/Sound Transit and/or Seattle Monorail excise tax.

Required documentation:

- Completed application for refund
- Photocopy of the Washington state registration showing RTA/Sound Transit and/or Seattle Monorail excise tax paid
- Documentation showing proof of your exemption (Native American, Disabled American Veteran, Registered Rideshare vehicle)

If you are unsure whether your address is inside or outside of the RTA/Sound Transit boundary or Monorail/Seattle City limit visit the Department of Revenue – Geographic Information System (GIS) at <http://gis.dor.wa.gov>

The Department of Licensing is not authorized to refund sales or use tax.

To pursue a refund of sales or use tax paid, please submit the following documentation to the Department of Revenue, ATTN: Use Tax, Post Office Box 12900, Olympia, WA 98508:

- Completed application for refund
- Photocopy of the Washington state registration showing sales or use tax was paid and proof of tax paid to another state, if applicable.

You can access the Application for Refund of Use Tax at the Department of Revenues website at <http://dor.wa.gov/docs/forms/UseTx/AppForRefundOfUseTx.pdf>

You reside outside of the RTA/Sound Transit and/or Seattle Monorail excise tax boundary.

Required documentation:

- Completed application for refund
- Photocopy of the Washington state registration showing RTA/Sound Transit and/or Seattle Monorail excise tax paid
- Documentation showing proof of your residence address (a signed and notarized Statement of Fact that includes the full residence address, photocopy of residence utility bill, driver license, etc.)

The Department of Licensing is not authorized to refund filing fees or subagent fees.

To pursue the refund of filing fees or subagent fees, please contact the vehicle licensing agent or subagent office where you purchased your tab(s) and registration. Please refer to the “License Services” section of the yellow pages in your local telephone directory or Government pages under "county" to obtain a phone number or visit our website at <https://www2.wa.gov/dol/vsagents>



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Have questions? Call (360) 902-3833 or FAX (360) 570-4925
Forms available at www.dol.wa.gov

Complete and return to:
Department of Licensing
Fee Services
PO BOX 9037
Olympia WA 98507-9037

NAME LAST		FIRST		MI	
ADDRESS				PHONE NUMBER ()	
CITY			STATE	ZIP CODE	
LICENSE PLATE/REGISTRATION NO.	MODEL YR.	MAKE	VEHICLE/VESSEL IDENTIFICATION NUMBER (VIN OR HIN)		

Please read the attached information prior to completing the refund application.

Place a check mark next to the appropriate circumstance:

- ☐ Vehicle/Vessel was Sold/Traded **BEFORE** new registration period begins:
PLEASE NOTE: The application for refund and required documentation, for this circumstance, **must be received** by the Department of Licensing **BEFORE** the new registration period begins.
- ☐ Vehicle/Vessel license was purchased after the owner sold or traded the vehicle or vessel:
- ☐ Vehicle/Vessel was destroyed/totaled **BEFORE** the new registration period begins:
- ☐ Vehicle/Vessel has permanently been removed from Washington state **BEFORE** the beginning of the new registration period begins:
- ☐ Vehicle/Vessel is currently licensed in Washington and is subsequently licensed in another jurisdiction.
You are entitled to the "full months" of Washington state license fees, from the issuance date of the new license in the other jurisdiction until the expiration of the current Washington license.
- ☐ Vehicle/Vessel was licensed twice for the same renewal period:
- ☐ Non-Resident Military RTA/Sound Transit and/or Seattle Monorail excise tax exempt:
- ☐ RTA/Sound Transit and/or Seattle Monorail excise tax exempt:
- ☐ Residence is outside of the RTA/Sound Transit and/or Seattle Monorail excise tax boundary:
- ☐ **Other:** Please specify. _____

Before submitting your application please verify the following: (1) Appropriate circumstance has been checked. (2) Required documentation is included. (3) All information at the top of this form has been provided.

Signature of Applicant _____ Date _____

FOR DEPARTMENT USE ONLY

Batch # _____	\$ _____	\$ _____	REASON CODE _____
Tran. Date _____	\$ _____	\$ _____	
Validation Code _____	\$ _____	\$ _____	X APPROVED BY _____
Total \$ _____		DATE _____	

EDITIONS OF THIS FORM DATED PRIOR TO (R/5/03) ARE OBSOLETE